

MACON COUNTY BOARD OF COMMISSIONERS
July 9, 2019
AGENDA

1. Call to order and welcome by Chairman Tate
2. Announcements
3. Moment of Silence
4. Pledge of Allegiance
5. Public Hearing(s) – **6:00 pm.** Telecommunication tower application from Verizon Wireless for a 175 foot monopole at 575 CR Cabe Road- *Macon County Department of Planning, Permitting and Development*

NOTE: Immediately following the close of the public hearing, the board may consider taking action on the application.

6. Public Comment Period
7. Additions to agenda
8. Adjustments to and approval of the agenda
9. Reports/Presentations
 - A. Update on VAYA Health and Community Crisis Plans – *Shelly Forman, Western Region Community Relations Representative, VAYA Health*
 - B. Presentation of Southwestern Commission Annual Report- *Sarah Thompson, Executive Director*
 - C. Update on Federal Funding to Lyndon B. Johnson Job Corps Center. *Author Phalo, Center Director*
10. Old Business
 - A. Correction to Resolution Amending in part the bylaws for the Highlands Area TDC- *Chester Jones, County Attorney*
 - B. SCC Parking Lot Paving Project- *Derek Roland, County Manager*

11. New Business

- A. Consideration of approval of loan application request for Otto Fire and Rescue- *Chief Terry Rholetter*
- B. Designation of voting delegate for the NCACC annual conference- *Derek Roland, County Manager*
- C. Occupancy tax penalty waiver request from Linda Moore- *Lori Hall, Finance Director*

12. Consent Agenda – Attachment

All items below are considered routine and will be enacted by one motion. No separate discussion will be held except on request of a member of the Board of Commissioners.

- A. Minutes of the May 14, 2019 Regular Meeting, the May 21, 2019 continued session and the June 3, 2019 continued session
- B. Budget Amendments #1-7
- C. Capital Project Ordinance Radio Communications Upgrade Amendment
- D. Tax Releases for June in the amount of \$922.00
- E. Tax Office Monthly Report

13. Appointments

- A. Airport Authority (2 seats)
- B. Town of Franklin Planning Board (ETJ Representative)
- C. Department of Social Services Board (one seat)
- D. Community Funding Pool Task Force (one seat)

14. Closed session (if necessary)

15. Adjourn/Recess

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: Planning Permitting & Development

SUBJECT MATTER: Public Hearing

COMMENTS/RECOMMENDATION:

Faulk and Foster Real Estate, on behalf of Verizon Wireless has submitted an application to construct a 175' ft. steel monopole at 575 CR Cabe Road in Franklin NC. The Applicant is classified as a Commercial Wireless Provider on the application form. Representatives from the Planning Permitting & Development Department will be present to answer any questions.

Attachments Yes No

Agenda Item 5



MACON COUNTY
Planning, Permitting and Development
1834 LAKESIDE DRIVE
FRANKLIN NC, 28734
Phone: 828-349-2073 Fax: 828-524-2653

June 17, 2019

NOTICE OF PUBLIC HEARING

The Macon County Board of Commissioners will hold a public hearing on **July 9th 2019** at 6:00p.m. at the regular meeting of the Board, to be held in the Commissioners Board Room on the 3rd floor of the Macon County Courthouse 5 W Main St, Franklin NC 28734. The purpose of the hearing will be to receive public input on a telecommunication tower application from Verizon Wireless. A 175' monopole tower is proposed for a site on **575 CR Cabe Rd** Franklin, NC 28734 (Macon County Parcel Number **6593597002**). The subject property is owned by Rosanne Bradley Life Estate. For further information, please contact the Macon County Planning Department at **(828) 349-2518** or **(828) 349-2170**.

Jack Morgan

Director, Macon County Planning Department

MACON COUNTY TELECOMMUNICATIONS TOWER ORDINANCE PERMIT APPLICATION

APPLICANT: Faulk and Foster Real Estate on behalf of
Verizon Wireless

□ APPLICANT CONTACT INFORMATION

Name: Benjamin S. Herrick, Faulk + Foster Real Estate

Address: 721 Leicester Rd
Rochester Hills MI 48309

Phone: 248-091-9214 Fax: _____ E-Mail: ben-herrick@faulkandfoster.com

Is this a joint application by two or more wireless service providers? No

(If a joint application, attach contact information for each additional applicant)

Applicant's Classification:

Commercial Wireless Provider Governmental User _____ Private Business User _____

(If a joint application, indicate classification for each additional applicant)

Wireless Facility Type:

Existing Structure _____ Telecommunication Tower Modification to approved facility _____

□ LESSOR CONTACT INFORMATION

Name(s): Rosanne C Bradley Life Estate

Address: 575 C R Cabe Road

Franklin NC 28734

Phone: 828-524-5524 Fax: _____ E-Mail: _____

Paid \$1000 Fee 6/3/09

FACILITY LOCATION INFORMATION

Macon County Land Records Identification: 6593597002

Address or Description of General Location: 575 CR Cube Rd Franklin NC 28734

Latitude: 35° 09' 09.6" Longitude: 83° 21' 52.8"

Ground Elevation (AMSL): 2231.6' Support structure height (AGL): 175' to top of steel

Support structure description: Monopole

Are additional co-location positions available on the support structure? YES

Future Positions
@ 160', 190', 140'
Verizon Wireless First User.

(If yes, specify height of each additional position, identify any providers occupying each additional position or whether such positions are vacant and available)

Specify the following information for applicant's proposed facility on an attached sheet:

- Number, brand and model number, power level and height of applicant's antennas or any co-applicant
- If a sectorized antenna array, the azimuth or orientation (in degrees) of each sector
- If microwave antennas are included, the proposed height, orientation brand and model number, frequency band and power level

APPLICANT'S CERTIFICATIONS

The applicant represents and certifies that the following are true and accurate:

- The applicant has not constructed, maintained, operated or modified any wireless telecommunication facility within Macon County without the approval of Macon County, or, if it has constructed, maintained, operated or modified any wireless telecommunication facility within Macon County without the approval of Macon County, that it has ceased operating and has removed all above-ground portions of such facilities (not including any part of the foundation).
- The proposed wireless telecommunication facility complies with, all applicable FCC rules and regulations with respect to environmental effects of electromagnetic emissions.
- Any telecommunication tower to be constructed as part of the proposed wireless telecommunication facility is not required to be lighter or painted by rules and regulations of the Federal Aviation Administration.
- All improvements constructed as part of the wireless telecommunication facility shall comply with the Uniform Building Code, National Electrical Code, Uniform Plumbing Code, Uniform Mechanical Code, Uniform Fire Code, and structural standards of the Electronic Industries Association/Telecommunications Industry Association, where applicable.

- If the applicant has previously supplied the Macon County Ordinance Administrator with a copy of its FCC license (or if the applicant is not an FCC licensee, with copies of FCC licenses for each wireless provider occupying the facility), that such FCC license remains valid and in full force and effect.

(Note: This application shall not be deemed complete until the applicant makes each of the above certifications by the signature of its authorized representative on this application)

□ **ATTACHMENTS**

This application shall not be deemed complete unless accompanied by the following:

- A letter of intent indicating the applicant agrees to make all of its wireless telecommunication facilities within Macon County available to other wireless providers for co-location at commercially reasonable rates provided such facilities are structurally and technically able to accommodate additional providers.
- If the applicant has not previously provided the Macon County Ordinance Administrator with a copy of its FCC license, with a copy of the FCC license for each wireless tenant occupying the facility), copies of such FCC licenses must be submitted.
- Copies of relevant portions of executed leases for the proposed site demonstrating compliance with the Macon County Wireless Telecommunication Facilities Ordinance.

➤ **Application Fees:**

- \$500 for an installment on an existing structure that requires no increase height
- \$1,000 for a new telecommunication tower, increases in height or major modifications to an existing structure.

- **Site development/preliminary tower design plans that comply with the provisions of the Macon County Wireless Telecommunication Facilities Ordinance.**

* The Ordinance Administrator shall advise the applicant of such additional information deemed necessary or appropriate to process or evaluate this application.*

□ ENDORSEMENT

The applicant certifies that all statements, certifications and representations supplied in this application are true and correct and that the person signing this application is duly authorized to execute this application and otherwise to act on the applicant's behalf with respect thereto.

Dated This 19 day of May 2019

Signature: By SJA

Printed name: BENJAMIN S. HENRICK

Title: Zoning and Leasing Specialist

All applications and related material should be submitted to:

Macon County Planning Director
Macon County Planning Department
1834 Lakeside Drive
Franklin, North Carolina 28734

The Ordinance Administrator can be reached at (828) 349-2170 should there be any questions with respect to this application.

MISCELLANEOUS PAYMENT RECPT#: 147413
MACON COUNTY
5 WEST MAIN STREET
FRANKLIN NC 28734

DATE: 06/03/19 TIME: 09:07
CLERK: tw199ins DEPT: REGS/CODES
CUSTOMER#: 0

COMMENT:
CHG: CELL CELL TOWER PERM 1000.00

AMOUNT PAID: 1000.00

PAID BY: Faulk & Foster Real
PAYMENT METH: CHECK
REFERENCE: 336245

T TENDERED: 1000.00
AMT APPLIED: 1000.00
CHANGE: .00

OK Case Rd.

- NOTES**
- THIS SITE SURVEY HAS BEEN PREPARED PARTIALLY FROM AN ACTUAL FIELD SURVEY AND PARTIALLY FROM MAPS AND DEEDS OF RECORD.
 - PROPERTY SUBJECT TO ANY VALID & ENFORCEABLE EASEMENTS, RESTRICTIONS & RIGHT OF WAY OF RECORD.
 - ALL PROPERTY OWNERS ARE NOW OR FORMERLY. ADJACENT OWNER INFORMATION TAKEN FROM COUNTY TAX RECORDS.
 - AREA BY COMPUTER (COORDINATE METHOD).
 - ALL DISTANCES SHOWN ARE GROUND DISTANCES UNLESS OTHERWISE NOTED.
 - NORTH ORIENTATION BASED UPON NC GRID AND WAS ESTABLISHED BY SURVEY GRADE LEGAL DUAL FREQUENCY GPS RECEIVER.
 - THIS MAP IS OF LEASED PROPERTY AND DOES NOT CREATE A SUBDIVISION OF LAND.
 - THIS MAP IS FOR LEASE PURPOSES AND IS NOT A BOUNDARY SURVEY OF THE ENTIRE TRACT.
 - SUBJECT PROPERTY IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD ZONE AS PER FEMA FIRM COMMUNITY PANEL NUMBER 3700689900, EFFECTIVE DATE OF MAY 4, 2009.

LEGEND

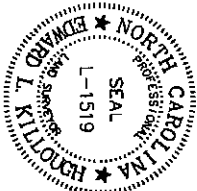
CP = CENTER POINT IPS
 O.B. = DEED BOOK
 P.F. = #4 BEAR FOUND
 P.S. = #4 BEAR SET
 PPT/RSF = POWER POLE WITH TRANSFORMER

LINE TYPE LEGEND

--- PARENT TRACT PARCEL LINES
 --- ADJACENT PARCEL LINES
 --- LESSEE LEASE LINES
 --- FENCE LINES
 --- EASEMENT LINES

I HEREBY CERTIFY THAT THIS MAP WAS DRAWN FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION AND ACCURATELY DEPICTS THE LOCATIONS OF THIS SITE AS SURVEYED IN THE FIELD AND IS NOT INTENDED TO BE A BOUNDARY SURVEY OF THE PROPERTY SHOWN. I FURTHER CERTIFY THAT THIS MAP WAS DRAWN BY ME FROM AN ACTUAL GPS SURVEY MADE BY ME AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY

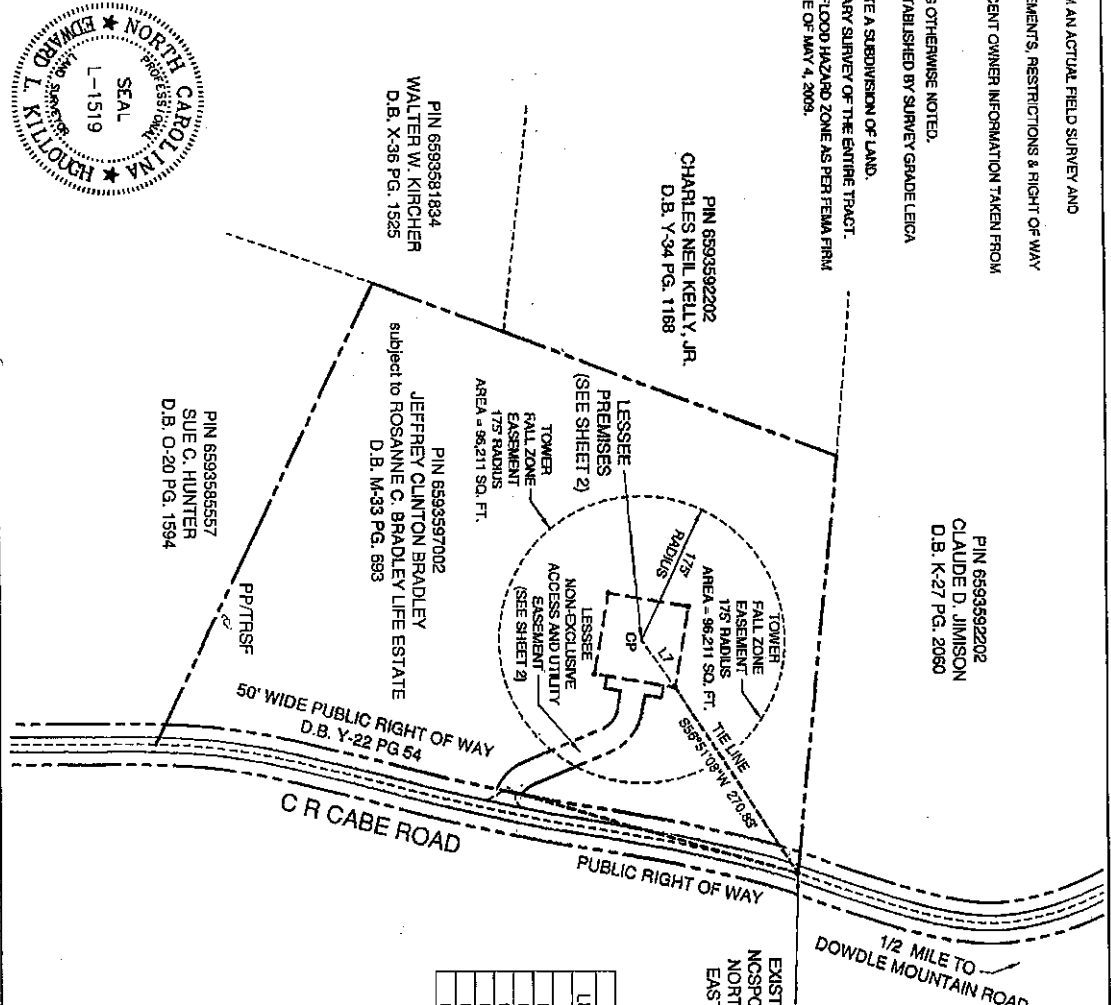
1. CLASS OF SURVEY: A
 2. POSITIONAL ACCURACY: 4.0 M
 3. TYPE OF GPS SURVEY PROCEDURE: NCSG NETWORK
 4. RTK USING A LEICA GS14 RECEIVER
 5. DATES OF SURVEY: AUGUST 29, 2018
 6. DATUM: NAD83 (NAD 83)
 7. PUBLISHED CONTROL: VRS NETWORK
 8. COMBINED GRID FACTOR: 0.999973
 9. UNITS: U.S. SURVEY FEET
- EDWARD L. KILLDOUGH, L-1519
 DATE: 12/18/18
 P.O. BOX 369
 HINDAY TRAIL, NC 28079
 TELEPHONE NO. 704 821-7111



Kimley-Horn

11720 JAMES EARL RAY BLVD, SUITE 500, ALAMOGORDA, CA 95009
 PHONE: 770-925-0144 www.kimley-horn.com

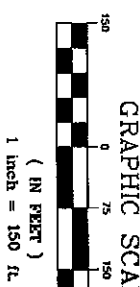
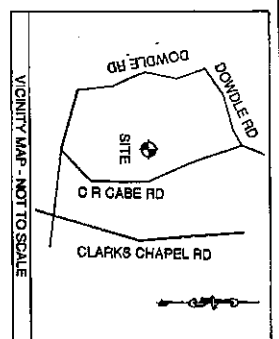
WELLS GROVE
 575 C R CABE ROAD
 FRANKLIN, NC 28734
 MACON COUNTY



LINE TABLE

LINE	BEARING	LENGTH
L1	N 80°10'38" W	21.10'
L2	S 09°49'22" W	20.00'
L3	N 80°10'38" W	15.26'
L4	S 80°10'38" E	15.26'
L5	S 09°49'22" W	20.00'
L6	S 80°10'38" E	21.10'
L7	S 54°49'22" W	70.71'

EXISTING SPINDLE
 NCSPC M4D83 (2011)
 NORTH 538.351,78'
 EAST 696.075,96'



NOTES ON REVIEW OF TITLE REPORT:
 FIDELITY NATIONAL TITLE INSURANCE COMPANY
 ISSUE DATE: 7/26/2018 FIDELITY ORDER NO. 27619134
 FROM A SURVEY STANDPOINT THE ITEMS LISTED IN THE TITLE REPORT DO NOT AFFECT THE LESSEE'S PREMISES.

REVISIONS

NO.	DATE	DESCRIPTION
1	12/18/18	TOWER CELL ZONE ESTABLISHMENT AND SURVEY DATA FINAL
2	02/27/19	ISSUE OF FINAL DRAWING
3	03/11/19	ISSUE OF FINAL REPORT

SITE SURVEY
 PROPOSED MONOPOLE TOWER
 SHEET 1 OF 2

6 5 4 3 2 1

1 2 3 4 5 6

1 2 3 4 5 6

CENTER OF PROPOSED TOWER
 LAT = 35°09'09.6" N
 LONG = 83°21'52.8" W
 GROUND ELEVATION = 2,231.6' NAVD 88

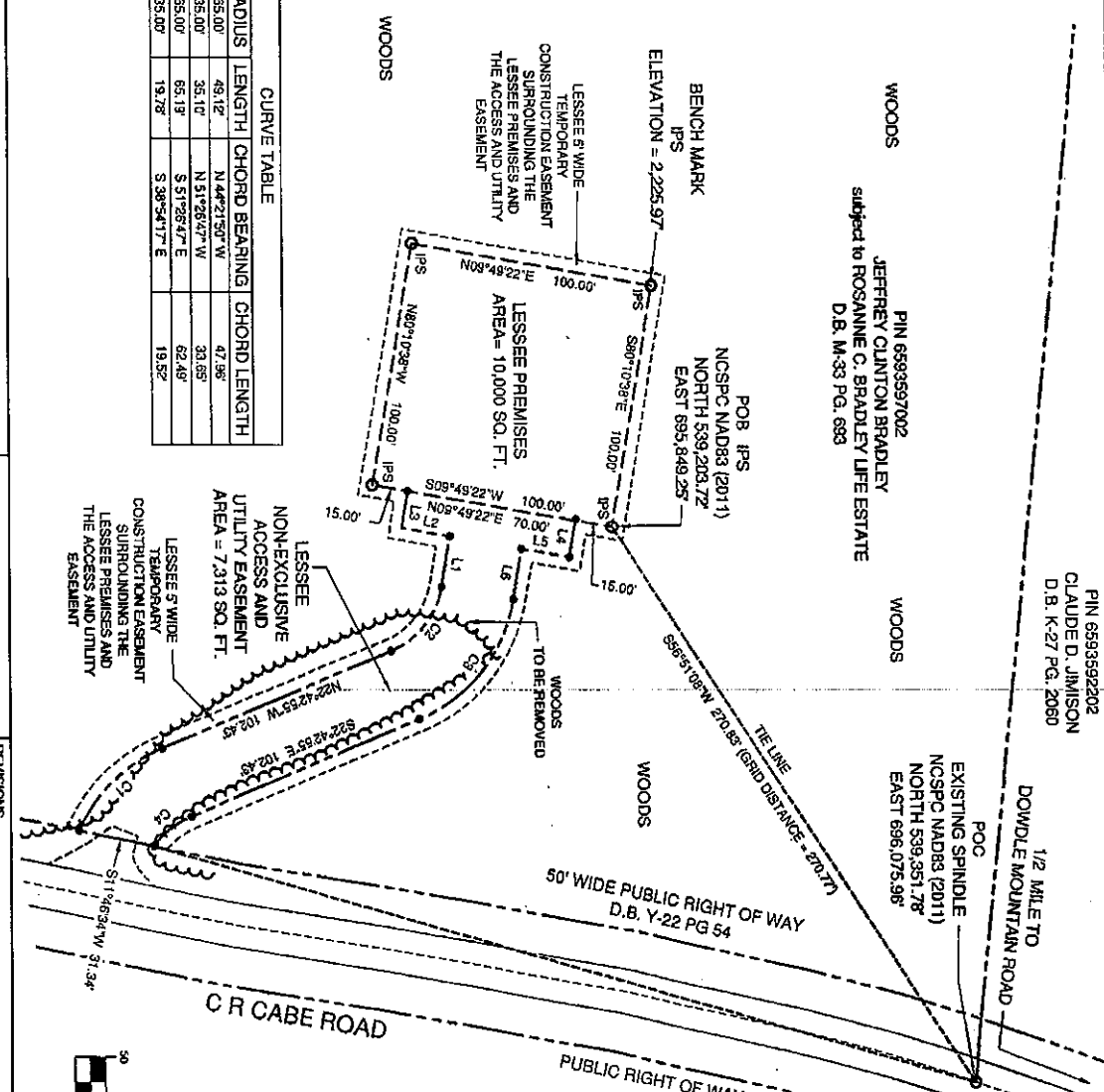
- LEGEND**
- CALCULATED POINT/IPS
 - CENTER POINT
 - ▣ DEED BOOK
 - △ ELEVATION
 - ▽ FIBER OPTIC VAULT
 - REBAR POUND (R#)
 - IP = IRON PIN SET (R# REBAR)
 - NCSP = NC STATE PLANE
 - PL = PLAT BOOK
 - POB = POINT OF BEGINNING
 - POC = POINT OF COMMENCEMENT
 - PT = POINT OF TERMINUS
 - PP = POWER POLE
 - PP-IP = POWER POLE WITH TRSF
 - TP = TELEPHONE pedestal
 - TRSF = TRANSFORMER



Kimley»Horn
 1170A ARDEN PARK DRIVE SUITE 500 ALPHARETTA, GA 30009
 PHONE: 770-952-0744 WWW.KIMLEY-HORN.COM
 EDWARD L. KILLOUGH L-1519
 P.O. BOX 389 INDIAN TRAIL, NC 28079
 TELEPHONE NO. 704.821.7111
 DATE: 12/18/18

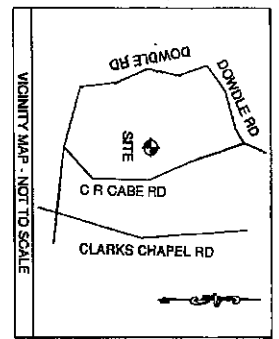
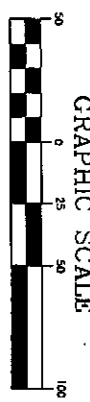
CURVE TABLE

CURVE	RADIUS	LENGTH	CHORD BEARING	CHORD LENGTH
C1	65.00'	49.12'	N 44°21'50" W	47.96'
C2	35.00'	36.10'	N 51°28'47" W	33.65'
C3	65.00'	65.19'	S 51°28'47" E	62.48'
C4	25.00'	19.78'	S 38°54'17" E	19.52'



LINE TABLE

LINE	BEARING	LENGTH
L1	N 80°10'36" W	21.10'
L2	S 09°49'22" W	20.00'
L3	N 80°10'36" W	15.26'
L4	S 80°10'36" E	15.26'
L5	S 09°49'22" W	20.00'
L6	S 80°10'36" E	21.10'
L7	S 54°49'22" W	70.71'



WELLS GROVE
 575 C R CABE ROAD
 FRANKLIN, NC 28734
 MACON COUNTY

Vertizon Wireless
 Calco Partnership d/b/a Verizon Wireless

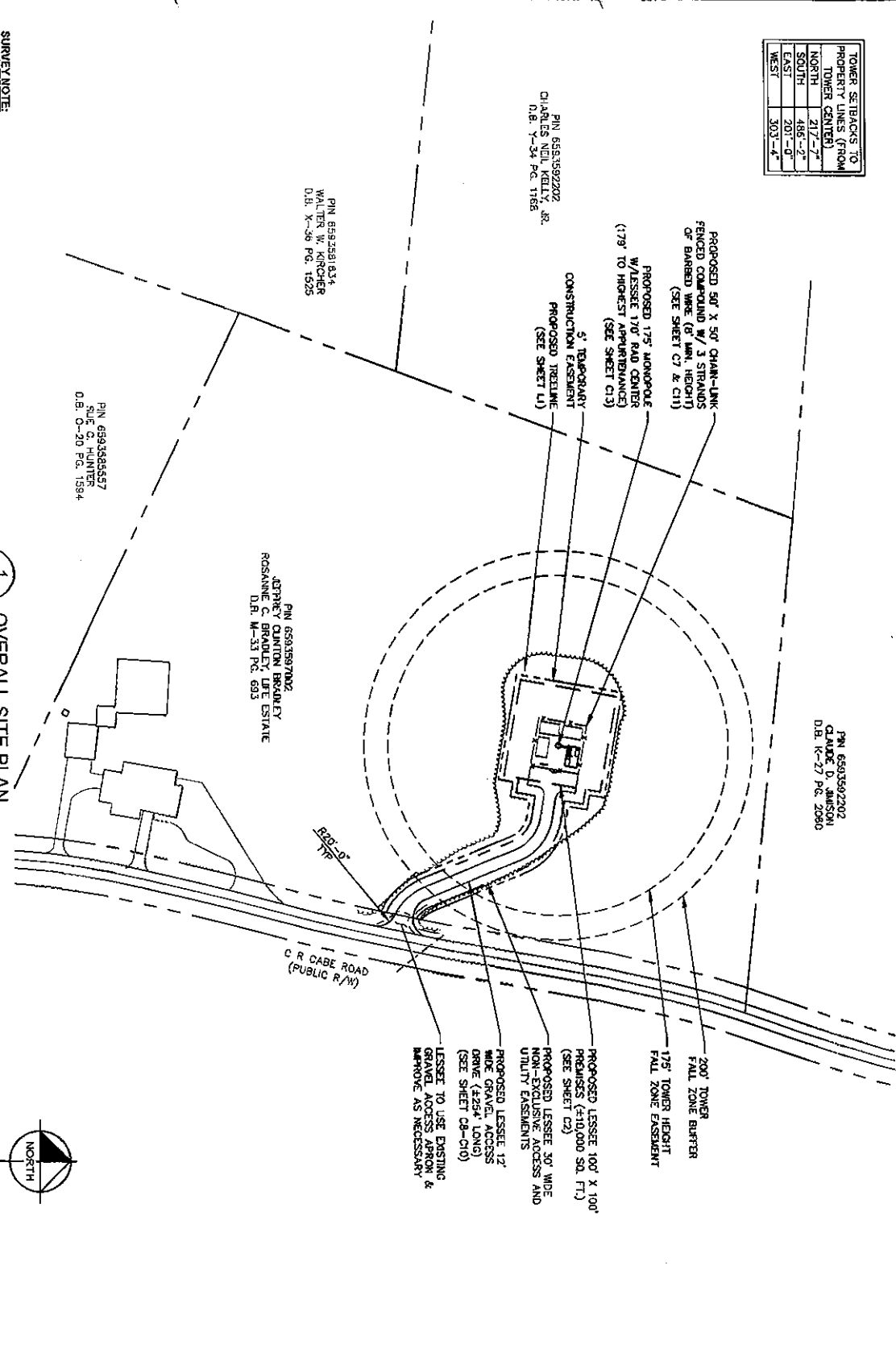
REVISIONS

NO.	DATE	DESCRIPTION	BY	CHK
1	12/18/18	TOWER FOOTING EASEMENT ADDED AND REVISIONS TO FOUNDATION	EL	EL
2	12/18/18	REVISIONS TO FOUNDATION	EL	EL
3	12/18/18	REVISIONS TO FOUNDATION	EL	EL
4	12/18/18	REVISIONS TO FOUNDATION	EL	EL

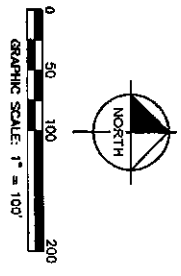
SITE SURVEY
 PROPOSED MONOPOLE TOWER
 SHEET 2 OF 2

TOWER SETBACKS TO PROPERTY LINES (FROM TOWER CENTER)	217'-7"
NORTH	146'-2"
SOUTH	201'-0"
EAST	303'-4"
WEST	303'-4"

SURVEY NOTE:
 1. VERIZON WIRELESS STAFF SHALL COORDINATE WITH THE PROPERTY OWNER TO OBTAIN THE PROPER EASEMENTS AND THE TOWER COMPUND.
 2. PROPOSED COMPOUND LAYOUT BASED ON SURVEY PROVIDED BY EDWARD L. MULOUGH AND ASSOCIATES SURVEYING DATED 09/27/16 AND SITE VISIT ON 08/10/18.

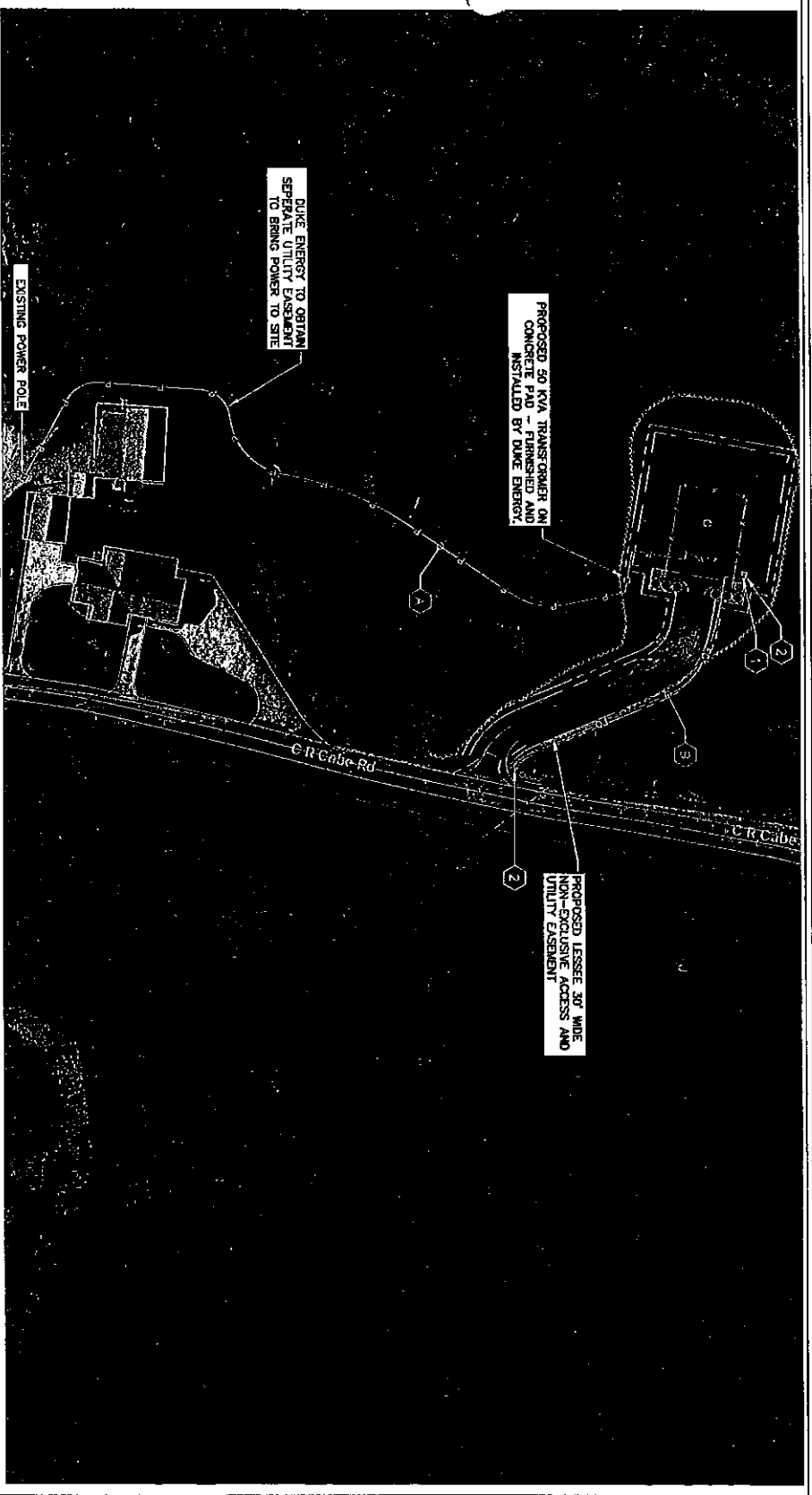


1 OVERALL SITE PLAN
 C1 SCALE: 1" = 100'



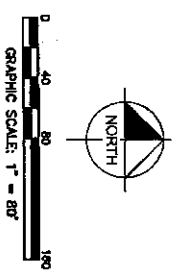
The owner, engineer and designer warrant that the information contained herein is true and correct to the best of their knowledge and belief. It is the responsibility of the client to verify the accuracy of the information provided herein. The engineer, designer and designer warrant that the information contained herein is true and correct to the best of their knowledge and belief. It is the responsibility of the client to verify the accuracy of the information provided herein.

<p>VERIZON CONSULTING, ENGINEERING, ARCHITECTURE</p>	PROJECT INFORMATION: SITE NAME: WELLS GROVE SITE NO.: 381283 PROJECT #: 20151188553 577 C R CABE ROAD WELLS GROVE MADISON COUNTY, TN 37053	DATES PREPARED BY: <p>11720 AUBURN PARK DRIVE, SUITE 600 FARMINGTON, TN 37078 PHONE: 731-814-1280 FAX: 731-814-1282 WEBSITE: WWW.KH.COM NC LICENSE #001092</p>
	NORTH CAROLINA PROFESSIONAL SEAL ENGINEER DAVID FRANKLIN 12/19/18	REV. DATE ISSUED FOR: BY: 1 12/10/18 CONSTRUCTION LMF 2 10/22/18 CONSTRUCTION LMF



- POWER NOTES:**
1. CONTRACTOR TO CONTACT BILLY LEDFORD, (828) 421-4501, WILLIAMLEIF@DUKEENERGY.COM PRIOR TO CONSTRUCTION.
 2. DUKE POWER TO INSTALL CONDUIT FROM EXISTING POWER POLE TO "NET" AT CONCRETE PAD. THE "NET" SHALL BE 12" DIA. TRUSS AND TILL IT, BUT CONTRACTOR MUST RESTORE GROUND TO ORIGINAL CONDITION.
 3. PROPOSED POWER - NEW TRANSFORMER AND POWER POLE LOCATION IS APPROXIMATE. CONTRACTOR AND DUKE TO COORDINATE EXACT LOCATIONS OF PROPOSED POWER EQUIPMENT.
 4. CONTRACTOR IS TO RESTORE ALL GROUND SURFACES TO ORIGINAL CONDITION THAT ARE DISTURBED TO RUN CONDUIT TO SITE.
 5. CONTRACTOR TO CONFIRM DUKE ENERGY FEES WITH BILLY LEDFORD PRIOR TO CONSTRUCTION.

- 1** OVERALL UTILITY SERVICE ROUTING PLAN
E3 SCALE: 1" = 80'
- KEY NOTES - ELECTRICAL EQUIPMENT**
1. TRAFFIC RATED TELCO VAULT FOR LIT FIBER, FURNISHED AND INSTALLED BY LIT FIBER PROVIDER. (SEE NOTE 4.05 ON SHEET E1).
 2. TRAFFIC RATED TELCO VAULT FOR DARK FIBER.
- KEY NOTES - CONDUIT, CONDUCTORS, & MISC**
- A. PROPOSED UNDERGROUND CONDUITS - FURNISHED AND INSTALLED BY DUKE POWER.
 - B. 2" PVC CONDUIT FOR DARK FIBER WITH THREE(3) 3/4" INNER DUCTS AND PULL ROPES. (SEE DETAIL 2/E7) (APPROXIMATELY 5248 L.F.).



PROJECT INFORMATION: CLIENT: VERIZON COMMUNICATIONS SITE NAME: WELLS CONCRETE SITE No. 281293 PROJECT #: 20161198553 575 C & CARR ROAD FARMVILLE, NC 28734 MASON COUNTY	
PLANS PREPARED BY: 1780 HARRIS AVE. SUITE 400 FARMVILLE, VA 22402 PHONE: 757-518-4200 FAX: 757-518-4202 NO. LICENSE: F-0102	
REV. DATE: ISSUED FOR: JN 1 10/22/18 CONSTRUCTION (OCH)	SHEET NUMBER: E3
NORTH CAROLINA PROFESSIONAL ENGINEER COLEBY C. HARDY 040828 11/2/18	
NHA PROJECT NUMBER: 018857148 DRAWN BY: CHECKED BY: TML KAS	
SHEET TITLE: OVERALL UTILITY SERVICE ROUTING PLAN	

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MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: N/A

SUBJECT MATTER: Reports and Presentations

COMMENTS/RECOMMENDATION:

- **9A.** Shelly Forman, Western Region Community Relations Representative for VAYA Health will update the Commission on VAYA activities, including Community Crisis Plan requirements for counties as identified by SB 630.
- **9B.** Sarah Thompson, Executive Director for the Southwestern Commission will present the Southwestern Commission Annual Report
- **9C.** Author Phalo, Center Director at the Lyndon B. Johnson Job Corps Center will update the board on Federal Funding received.

Attachments _____ Yes X No

Agenda Item 9A-9C

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: Legal

SUBJECT MATTER: Correction to previously adopted resolution.

COMMENTS/RECOMMENDATION:

- County Attorney Chester Jones will present a correction to the Resolution Amending in part the bylaws for the Highlands Area TDC, which was approved by the board on June 11, 2019. Revised copies will be distributed at the meeting.

Attachments _____ Yes X No

Agenda Item 10A

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: Administrative

SUBJECT MATTER: Southwestern Community College Parking Lot Paving Project.

COMMENTS/RECOMMENDATION:

- County Manager Derek Roland will present to the Board of Commissioners, revised quotes on the Southwestern Community College Parking Lot Paving Project. On June 11, 2019 the Board of Commissioners voted to appropriate the remaining FY 18-19' contingency amount of \$46,365 to Southwestern Community College to go towards re-paving the Parking Lot at the Jerry Sutton Public Safety Training Facility. Southwestern Community College is now requesting an amendment to the agreement which authorized this appropriation, as an additional \$16,535 will be needed to complete this project. Bids have been attached.

Attachments Yes No

Agenda Item 10B

PARKER PAVING COMPANY, INC.

P.O.BOX 29 SYLVA, NC 28779 • 828-586-8311

PROPOSAL SUBMITTED TO: PSTC FRANKLIN

DATE: MAY 2, 2019

PROJECT: PARKING LOT PAVING

WE HEREBY SUBMIT THE FOLLOWING PROPOSAL AND SPECIFICATIONS....

PROJECT AREA – 3,195 SQUARE YARDS

OPTION 1 – OVERLAY

TOTAL: \$ 50,160.00

CLEAN SURFACE, APPLY TACK, OVERLAY LOT WITH 2" COMPACTED S9.5C HOT MIX ASPHALT, RESTRIPE PER EXISTING LAYOUT

OPTION 2 – REMOVE/REPLACE

TOTAL: \$ 62,900.00

DIGOUT EXISTING ASPHALT AND REMOVE OFFSITE, ROLL EXISTING BASE, PAVE WITH 2" COMPACTED S9.5C HOT MIX ASPHALT, RESTRIPE PER EXISTING LAYOUT

PAVING PRICES ARE TIED TO THE NCDOT ASPHALT INDEX FOR THE MONTH OF JUNE 2019. IF THE INDEX SIGNIFICANTLY INCREASES, ADDITIONAL CHARGES WILL APPLY WITH PRIOR APPROVAL FROM THE PROJECT OWNER.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANLIKE MANNER ACCORDING TO STANDARD PRACTICES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS AND WILL BE AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS ARE CONTINGENT UPON STRIKES, ACCIDENTS, OR DELAYS BEYOND OUR CONTROL. PARKER PAVING COMPANY, INC.'S EMPLOYEES ARE COVERED BY WORKMAN'S COMPENSATION INSURANCE.

AUTHORIZED SIGNATURE: _____

ACCEPTED BY: _____ **DATE:** _____



Bryson Grading & Paving
PO Box 1691
Highlands, NC 28741 US
8285269348
brysongrading@gmail.com

ADDRESS
SOUTHWESTERN COMMUNITY COLLEGE

SHIP TO
JERRY SUTTON BUILDING

ESTIMATE 1014

DATE 06/18/2019

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/18/2019		OPTION FOR FULL REMOVAL AND REPAVE- BASED OFF 3243 SQUARE YARDS. THIS INCLUDES ALL EXISITNG ASPHALT INFRONT OF AND BEHIND THE BUILDING. ONLY AREAS NOT TO BE PAVED ARE UNDER THE TRAILER AND THE AMBULANCE BEDS OUT BACK.			
06/18/2019	REMOVE	REMOVAL OF EXISTING ASPHALT	29,191	1.00	29,191.00
06/18/2019	SETUP	GRADE SETUP FOR PAVING	29,191	0.25	7,297.75
06/18/2019	TACR	TRI AXLE LOAD OF CRUSHER RUN- STANDARD BASE FOR GRAVEL IS 4" THICK. I WOULD ASSUME THERE IS GOOD BASE UNDER THE EXISTING PARKING AREA. BUT I AM LISTING HALF OF THE GRAVEL THAT THIS WOULD USUALLY NEED IF WE WERE PAVING IT NEW. I WILL ONLY BILL FOR WHAT IS USED AND TRY TO SAVE YOU MONEY IN THIS AREA WITHOUT CUTTING THE QUALITY	10	450.00	4,500.00
06/18/2019	PAV-NEW	2.5" OF 9.5B ASPHALT COMPACTED TO 2'.	29,191	1.90	55,462.90
06/18/2019	STRIPE	STRIPING	1	2,100.00	2,100.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/18/2019		<p>We are not responsible for any damages to utilities buried underground.</p> <p>We are not responsible for any damages done to asphalt, concrete, paver bricks on roads or driveways we are hauling over</p> <p>No solid rock removal included</p> <p>It is understood that we are not held responsible for any damage or flaws in our work due to causes that are out of our control or performed by another contractor. This would include but is not limited to inadequate subgrade material or installation of subgrade and/or excess underground or surface water.</p> <p>Paving grades at less than 1 1/2% are subject to puddles and void of warranty</p> <p>Prices are good for 30 days</p> <p>Payment</p> <p>Signed contract and 5% of total contract amount must be recieved before we will add you to our schedule</p> <p>Full payment is due on date of invoice. Invoice is subject to 1 1/2% intrest charge for bills over 30 days late.</p> <p>Contracts with new customers are subject to additional payment in the days prior to start of work</p>			

TOTAL **\$98,551.65**

Accepted By

Accepted Date

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: Otto Volunteer Fire Department

SUBJECT MATTER: Approval of Loan Application Request

COMMENTS/RECOMMENDATION:

- Chief Terry Rholetter of the Otto Volunteer Fire Department is seeking approval of a loan application request which will be used for the purchase of equipment. Chief Rholetter will provide further details at the meeting.

Attachments Yes No

Agenda Item 11A

OTTO VOL. FIRE AND RESCUE

60 FIREHOUSE ROAD
OTTO, N.C. 28763

Chief, Terry Rholetter

Ph: 828-524-3473
Fax: 828-369-9003

To: Macon County Commissioners

Otto Fire & Rescue is seeking your approval to pursue a loan in the amount of \$404,238.00 for the purchase of a new fire engine. As stated in the fire department survey in 2017, this purchase will be replacing our first out engine for the main station. We are removing a 1993 GMC from our inventory and stepping down our other engines to fill in the void. Otto fire & Rescue's Board of Directors was able to fund this purchase by reallocating money from existing budget line items without an increase to the community. Your approval would be greatly appreciated and will help us continue to provide the best service possible to the Otto community.

Thank you for your consideration,

Terry Rholetter
Chief
Otto Fire & Rescue

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: Administration

SUBJECT MATTER: Selection of voting delegate for the NCACC annual conference

COMMENTS/RECOMMENDATION:

- The Board of Commissioners will designate a voting delegate for the 112th Annual Conference of the North Carolina Association of County Commissioners, which will be held in Guilford County, N.C., on August 22-24th 2019.

Attachments Yes No

Agenda Item 11B



Designation of Voting Delegate to NCACC Annual Conference

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the 112th Annual Conference of the North Carolina Association of County Commissioners to be held in Guilford County, N.C., on August 22-24, 2019.

Signed: _____

Title: _____

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb by: **12 Noon on Friday, August 16, 2019:**

NCACC
323 W. Jones Street, Suite 500
Raleigh, NC 27603
Fax: (919) 733-1065
Email: alisa.cobb@ncacc.org
Phone: (919) 715-2685

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: Finance

SUBJECT MATTER: Occupancy tax penalty waiver request

COMMENTS/RECOMMENDATION:

- Lori Hall, Finance Director will present an occupancy tax penalty waiver request submitted by Linda Moore.

Attachments X Yes No

Agenda Item 11C

Lori Hall,

6-28-19

I am writing to request an appeal for the late filling of the occupancy tax for the months of May and April. I am a new Host for Airbnb and VRBO. I have been overwhelmed by the bookings and the process that goes along with being a host. I did not realize the penalties that go with not filing on time until I received the letter from Kim Camp. In my thought I was thinking it could be filed quarterly. If I had known the fees I would not have filed late and will certainly not be late again.

Sincerely ,

Linda Moore

299 Corbin Road
Franklin NC 28734
828-507-1617

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: N/A

SUBJECT MATTER: Consent Agenda

COMMENTS/RECOMMENDATION:

- **12A.** Minutes of the May 14, 2019 Regular meeting, the May 21,2019 continued session and the June 3, 2019 continued session.
- **12B.** Budget Amendment #1-7
- **12C.** Capital Project Ordinance Radio Communications Upgrade Amendment.
- **12D.** Tax Releases in the Amount of \$922.00 for February 2019
- **12E.** Tax Office Monthly Report

Attachments Yes No

Agenda Item 12A-12E

MACON COUNTY BOARD OF COMMISSIONERS
MAY 14, 2019
MINUTES

Chairman Tate called the meeting to order at 6:00 p.m. and welcomed those in attendance. All Board Members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media and interested citizens were present.

ANNOUNCEMENTS: Chairman Tate noted that in looking at the agenda for the evening it was “obviously a very busy meeting tonight” and briefly reviewed the board’s rules of procedure, adding that he was looking forward to seeing the County Manager’s recommended budget. Commissioner Beale noted the passing of Bob Litton, a World War II veteran who was heavily involved in establishing the county’s veterans memorial, and announced the time for his funeral services.

MOMENT OF SILENCE: Chairman Tate asked those in attendance to stand and observe a moment of silence.

PLEDGE TO THE FLAG: Led by Commissioner Gillespie, the pledge to the flag was recited.

PUBLIC HEARING ON COMPREHENSIVE PLAN: Chairman Tate called the public hearing on revisions to the Macon County Comprehensive Plan to order at 6:01 p.m. Macon County Planning Board Chairman Joe Deal expressed his thanks to the members of the planning board, who worked on this revision for three years. The County Manager said that the county’s comprehensive plan is a requirement for the state transportation plan and helps the county earn “points” for improvement projects. Chairman Tate noted that no one signed up to comment on the plan. Following comments from Commissioner Beale, Commissioner Gillespie, the board’s liaison to the planning board, asked the members of the planning board to stand and be recognized. Following comments from Commissioner Gillespie, Chairman Tate closed the public hearing at 6:05 p.m. Upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to approve the Macon County Comprehensive Plan, as revised, a copy of which is attached (Attachment 1) and is hereby made a part of these minutes.

PUBLIC COMMENT PERIOD: **Tamara Zwinak** asked the board for an exact accounting of how library meeting rooms are rented, how fee exemptions are granted, how many exemptions were granted in the last year and to whom on what basis. Commissioner Beale informed her that library employees are not county employees but work for the Fontana Regional Library system. **Donna Majerus** told the board that the county's Nuisance Ordinance is not working and that she has been told by the sheriff's deputies that the ordinance is too vague. She explained that she is having to cope with "the revving of the engines all day and all night." She explained that she has also had problems with the neighbor's dogs and that she and her husband have received threats of physical harm. She asked the board to "reword" the ordinance so that it doesn't tie the hands of the officers from handling the issues at hand. **Rick Green**, who works at the county's recycling convenience center in Otto, addressed the idea of a "reuse" program for certain items discarded at the county's drop-off centers in order to divert them from the landfill and to help residents who might need them.

ADDITIONS, ADJUSTMENTS TO AND APPROVAL OF THE AGENDA: Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the agenda as adjusted, as follows:

- To add consideration of a recreation agreement with the Upper Cartoogechaye Development Club under Old Business as Item 10A, per the County Attorney.
- To add Budget Amendment #225 to the Consent Agenda under Item 12B, per the Finance Director.
- To add consideration of an application for weatherization funding from Housing Director John Fay under New Business as Item 11C, per the Finance Director.

PRESENTATION OF THE RECOMMENDED FISCAL YEAR 2019-2020 BUDGET: The County Manager presented his recommended Fiscal Year 2019-2020 budget to the board. A copy of his budget message is attached (Attachment 2) and is hereby made a part of these minutes. The budget as proposed is \$52,834,025, and the County Manager presented highlights of the proposed budget in his Prezi presentation. Among those highlights, he explained that the 2019 reappraisal of real property produced a "revenue neutral" tax rate of 35.61 cents per \$100 valuation, up from the current rate of 34.90. In the new budget, the County Manager recommended a tax rate of 36.94 cents. In his summary, he said that the new budget "will allow us to continue providing high quality services to the citizens of Macon County at one of the lowest tax rates in the state and without compromise to our strong financial position."

SCHEDULING OF BUDGET WORK SESSIONS: Following discussion, the board agreed to hold a budget work session on Tuesday, May 21, 2019 at 6 p.m. in the commission boardroom.

PRESENTATION REGARDING TOWN OF HIGHLANDS BROADBAND: Highlands Mayor Patrick Taylor provided the board an update on the town's efforts to create a broadband network, and asked the county to consider becoming a partner in the project. Matt Shuler, the town's IT Director, presented a PowerPoint presentation that outlined the scope of the project, noting that the town is blocked from providing broadband, but will award a contract to JBL Communications, LLC later in the week that will bring fiber to every home in Highlands within a 300-day timeframe. He said the town has borrowed some \$4.6-million to finance the effort. He also noted the system will have customers outside the town limits. Mayor Taylor then invited the county to be a participant in the project and suggested an annual commitment of \$250,000 annually over the next four years to help "move this out into the county." He closed by saying he appreciated the board's consideration of this matter. No action was taken.

PRESENTATION OF COMMUNITY FUNDING POOL RECOMMENDATIONS: Robert Smith presented the Community Funding Pool recommendations for Fiscal Year 2018-19. He said there were 20 grant requests totaling \$133,250, and the funding pool task force selected 11 agencies to split the \$75,000 allocated by the county. A copy of the recommendation is attached (Attachment 3) and is hereby made a part of these minutes. Following further discussion, upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the recommendation as presented.

PRESENTATION BY TOWN OF FRANKLIN FIRE DEPARTMENT: Franklin Fire Chief Matt Breedlove presented a PowerPoint presentation to the board. He said the department's proposal to the county is to continue to provide two-person coverage 24 hours per day, as implemented in July 2017. He also asked to allow the department to follow along with its 10-year strategic plan, which outlines acquisition of a substation to provide services to areas of the county which currently have a 9/10 insurance class rating. Areas that could benefit, according to Chief Breedlove, include Holly Springs, Corbin Cove, Piney Grove, Butterfly Subdivision, Sanderstown and Onion Mountain. He said the addition of a substation would allow these areas to have a Class 6 rating, the best rating attainable for those areas, which would save the average homeowner about \$300 annually on homeowners insurance. In closing, he asked the board to allow the town to keep its current tax rate of 5.45 cents per \$100 valuation, its two-person, 24-hour coverage, to plan for land acquisition for the substation, to continue to follow the 10-year strategic plan and to keep

the district “as it currently is.” Following comments from Town Manager Summer Woodard and questions from the board members regarding insurance rates and district boundary lines, no action was taken.

PRESENTATION BY MOUNTAIN VALLEY FIRE DEPARTMENT: Travis Waldroop with Mountain Valley Fire and Rescue asked the board members to consider a plan whereby Mountain Valley’s service district would be extended into an area presently served by Franklin’s department. He told the board that for homeowners in this area, the change to a tax rate of 12.6 cents per \$100 valuation in Mountain Valley’s district would be offset by a 54 percent savings in homeowners’ insurance premiums. He said the department is also looking to hire its first paid fireman. Mr. Waldroop then answered questions from the board. Following his presentation, Emergency Services Director Warren Cabe recommended that the board not take any action on either Franklin’s or Mountain Valley’s proposal at this time. He explained that changing service districts is a process, with reports that must be prepared and state statutes to follow that include a public hearing process. He told the board there are “a lot of things to think about.” No action was taken.

Chairman Tate declared a recess at 8:37 p.m.

Chairman Tate called the meeting back to order at 8:49 p.m.

UPDATE ON TRANSIT DEPARTMENT PROGRAMS: Transit Director Kim Angel provided an update on the department’s propane fuel and on-vehicle advertising programs. To summarize the propane program, she explained that in the last four years, the county has invested \$47,432 to convert its vehicles to this system, including a fueling station at \$28,820. However, the savings of using propane versus gasoline, combined with a federal alternative fuel credit, has resulted in a \$53,761 savings to the county. Therefore, the fueling station cost plus the cost of all conversion systems was paid for in less than three years, leaving the department at \$6,329 above the cost, with anticipated savings in the future. As for the advertising program approved by the board in late 2018, she said there are now 16 businesses with ad space on Transit vehicles. That has generated \$22,782 in revenue, versus production cost of only \$3,348, resulting in a net profit of \$19,434. No action was necessary.

EMS WEEK PROCLAMATION: Emergency Medical Services Coordinator Todd Doster asked the board to proclaim the week of May 19-25, 2019 as Emergency Medical Services Week. He shared that the county has 69 EMS personnel on the roster, 40 of whom are full-time, and that they answered more than 6,500 calls last year. Upon a motion by Commissioner Beale, seconded by Commissioner Gillespie, the board voted unanimously to approve the

proclamation as presented, a copy of which is attached (Attachment 4) and is hereby made a part of these minutes.

AGREEMENT TO PROVIDE RECREATION OPPORTUNITIES: Following an explanation by the County Attorney, and upon a motion by Commissioner Beale, seconded by Commissioner Gillespie, the board voted unanimously to approve an “Agreement to Provide Recreation Opportunities” with the Upper Cartoogechaye Community Club, a copy of which is attached (Attachment 5) and is hereby made a part of these minutes. The motion also authorizes the County Manager to execute the agreement and to fill in blanks as needed. The county will provide \$18,750 for repairs to the old Gillespie Chapel building in exchange for the club making the building available to the public for recreation opportunities.

RESOLUTION REGARDING RELOCATION OF A PORTION OF AIRPORT ROAD: Commissioner Gillespie, the board’s liaison to the Macon County Airport Authority, explained that the authority had adopted a resolution in favor of relocating a portion of State Road 1434 (Airport Road) in an effort to realign a portion of the road to both straighten out a dangerous curve and to connect existing airport land with another tract of airport property. A copy of that resolution is attached (Attachment 6) and is hereby made a part of these minutes. Following discussion, and upon a motion by Commissioner Gillespie, seconded by Commissioner Beale, the board voted unanimously to have the minutes of this meeting to reflect the commission’s support of this resolution.

APPLICATION FOR FUNDING FOR HOUSING DEPARTMENT: Following a brief explanation by the Finance Director, and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the Housing Department’s Fiscal Year 2020 application for funding for the Weatherization Assistance Program and the Heating and Air Repair and Replacement Program.

CONSENT AGENDA: Upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to approve the items on the consent agenda as follows: the following budget amendments: #215 for the Sheriff’s Department to appropriate \$2,000 in donations to cover K-9 operating expenses; #216 for the Department of Social Services to allocate \$8,000 for an additional demand in contract services; #217 for the Department of Social Services to allocate an additional \$2,600 for items and programs at Senior Services; #218 for the Transit Department to allocate \$13,677 in additional revenue from the sale of advertisements on vehicles to cover the cost of printing advertisements and for a potential cost overrun for the department’s parking lot project not covered by grant funds; #219 for the Health Department to distribute \$68,011 in Fiscal Year 2018 Medicaid Cost Settlement Funds;

#225 for the Health Department to allocate \$7,105 in new state revenue for maternal health (copies of the amendments are attached); tax releases for the month of April in the amount of \$95.00; proposed fee changes for Macon County Public Health, as approved by the Macon County Board of Health on April 23, 2019 (list attached); and the monthly ad valorem tax collections report (no action necessary).

APPOINTMENTS: Airport Authority: Upon a motion by Commissioner Beale, seconded by Commissioner Gillespie, the board voted unanimously to appoint Jack Horton to the Macon County Airport Authority, replacing Tommy Jenkins.

Transportation Advisory Board: Transit Director Kim Angel was seeking to add some additional agency and individual appointments to the Macon County Transportation Advisory Board. During discussion, the possible need to revise the document establishing the number of members of the board arose, and following further discussion, no action was taken.

CLOSED SESSION: Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to go into closed session at 9:19 p.m. for the purpose of discussing potential property acquisition under NCGS 143-318.11(a)(5). At 9:27 p.m., upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to come out of closed session and return to open session. No action was taken.

RECESS: With no other business, at 9:28 p.m., upon a motion by Commissioner Gillespie, seconded by Commissioner Shields, the board voted unanimously to recess the meeting until Tuesday, May 21, 2019 at 6 p.m. in the commission boardroom on the third floor of the Macon County Courthouse at 5 West Main Street, Franklin, NC for the primary purpose of holding a budget work session.

Derek Roland
Ex Officio Clerk to the Board

Jim Tate
Board Chairman

**MACON COUNTY BOARD OF COMMISSIONERS
CONTINUED SESSION
MAY 21, 2019
MINUTES**

Chairman Tate reconvened the meeting at 6:02 p.m. in the commission boardroom as recessed from the May 14, 2019 regular meeting. All board members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media and interested citizens were present.

Chairman Tate said the primary purpose of the meeting was to have some initial budget discussions, and the board heard comments from Sheriff Robert Holland and Emergency Services Director Warren Cabe, both of whom stated that while they did not get everything they asked for, both were generally “okay” with the proposed budgets for their respective departments.

Macon County Schools Superintendent Dr. Chris Baldwin made a presentation to the board. He provided a number of handouts to the commissioners, and focused his initial comments on a regional funding comparison with other nearby school systems, a teacher salary comparison, and a list of the impacts on the school system stemming from the County Manager’s recommended budget. A copy of that document is attached (Attachment 1) and is hereby made a part of these minutes. He cited the need for four new teachers to be paid with local funds, plus the need for additional teaching assistants. The board then heard from Angela Phillips, a second grade teacher at Cartoogechaye Elementary, who shared stories of how times and things have changed during her 27 years of teaching. Afterward, a lengthy discussion centered on a number of the items in Dr. Baldwin’s list of impacts.

The board members heard a request from Scaly Mountain/Sky Valley Fire Chief Tommy James regarding a proposed tax increase for the volunteer fire department. Mr. James told the board that the department was looking to add a full-time paid fireman and compensate the department’s secretary. The department’s current rate of 4.86 cents per \$100 valuation would increase to 5.86 cents under the proposed plan. No action was taken.

The board had also planned to hear from representatives of the Highlands Fire Department. However, Chairman Tate noted that the Town of Highlands was

holding a public hearing on the proposed tax rate increase for the department at this same time.

Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the following budget amendments: #231 for an agreement addendum for Fiscal Year 2020 that includes \$10,131 in funds that are budgeted to pay for June 2019 expenses in the Minority Diabetes Prevention Grant; #232 for an agreement addendum for Fiscal Year 2020 that includes \$8,047 in funds that are budgeted to pay for June 2019 expenses in the Tobacco Grant, and #233 for Emergency Services to appropriate \$10,000 in funds received as a trade-in credit. Copies of the amendments are attached.

Following discussion, the board members agreed to hold another budget work session. Upon a motion by Commissioner Beale, seconded by Commissioner Shields, at 7:49 p.m. the board voted unanimously to recess the meeting until Monday, June 3, 2019 at 4 p.m. in the commission boardroom on the third floor of the Macon County Courthouse, 5 West Main Street Franklin, NC.

Derek Roland
Ex Officio Clerk to the Board

Jim Tate
Board Chairman

**MACON COUNTY BOARD OF COMMISSIONERS
CONTINUED SESSION
JUNE 3, 2019
MINUTES**

Chairman Tate reconvened the meeting at 4 p.m. in the commission boardroom as recessed from the May 21, 2019 continued session. All board members, the County Manager, Deputy Clerk, Finance Director, County Attorney, members of the news media and interested citizens were present.

Highlands Fire Chief Ryan Gearhart told the board that the department was requesting a tax increase that would allow for the purchase of property and a new fire station. He said the department is also looking to go to 24-hour staffing. The current rate is 1 cent per \$100 of valuation, and would rise to 3 cents if approved. Chief Gearhart said town officials are “very close” to securing the property. Following further discussion, no action was taken.

The board then agreed to add several items to the agenda, including (1) discussion of a North Carolina Forest Service budget request, (2) discussion regarding an employee/position in Nantahala, (3) comments from Tamara Zwinak, (4) a matter concerning the LBJ Job Corps and (5) a rescission of an agreement to provide recreation opportunities followed by a new agreement on that same matter.

The board members and the County Manager spent the next hour discussing specific needs with Macon County Schools officials, including Superintendent Dr. Chris Baldwin and Board of Education Chairman Jim Breedlove. The County Manager recommended additional funding of \$310,000 for the system to cover expenses associated with the STEM program, teacher assistants and the “cost of doing business,” which was followed by discussion of potentially raising the ad valorem tax rate to cover the system’s needs. The discussion then turned to salaries of school system personnel and a lengthy conversation about the STEM program, followed by topics such as capital needs and technology. No action was taken.

Upon a motion by Commissioner Higdon, seconded by Commissioner Shields, the board voted unanimously to approve the minutes of the April 9, 2019 regular meeting as presented.

Upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve the following Budget Amendments: #243 for the Transit Department to appropriate \$3,622 from an insurance settlement for vehicle repairs and maintenance; #244 for the Sheriff's Department to appropriate \$24,913 from an insurance settlement (copies of the amendments are attached).

The County Manager told the board that he had met with B.J. Keener with the North Carolina Forest Service regarding the purchase of a new vehicle, of which the county would pay a portion. However, the County Manager pointed out that the matching funds are not in the recommended budget for next fiscal year. Following discussion on this matter, the topic shifted to paving of the parking lot at the Southwestern Community College (SCC) Jerry Sutton Public Safety Training Center. Following much discussion, and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to move the \$23,058 budgeted in Fiscal Year 2019-20 for the paving project to the Forest Service line item to pay for the county's share of the NC Forest Service vehicle (\$22,748) and move the remaining \$310 to contingency in the FY 2019-20 budget and to move the \$46,365 remaining in the FY 18-19 contingency line item to the SCC line item for the SCC paving project. The County Attorney said he would prepare an interlocal agreement with SCC stemming from this action.

Commissioner Higdon raised the possibility of allowing Gary Selsebee, the Parks and Recreation Site Supervisor in Nantahala, to stay in Nantahala as opposed to working some days at the Parker Meadows Recreation facility in Franklin. Commissioner Higdon said he believed there was "enough (maintenance) work over there for one guy" at other locations such as EMS. The County Manager told the board he would "look into it." No action was taken.

Commissioner Beale raised the issue of a situation with the LBJ Job Corps, adding that as liaison to the facility, he felt obligated to bring it to the board's attention, and would "bring this back around at our next meeting."

Following an explanation by the County Attorney, and upon a motion by Commissioner Beale, seconded by Commissioner Shields, the board voted unanimously to approve two documents: (1) a "Rescission of Agreement to Provide Recreation Opportunities" and (2) an "Agreement to Provide Recreation Opportunities," both involving the Upper Cartoogechaye Community Development Club. The first document rescinds the agreement approved by the board on May 15, 2019, a copy of which is attached (Attachment 1) and is hereby made a part of these minutes. The second document is a revised agreement that essentially corrects some of the financial numbers, with the

County Attorney pointing out that the “real” cost of the project is \$24,662, but with the community club having \$5,985 available, the county will commit \$18,677 to the project as opposed to the \$18,750 (half of the initial projected \$37,500 cost) that was originally approved. A copy of the new agreement is also attached (Attachment 2) and is hereby made a part of these minutes. The motion also authorized the County Manager to execute the documents.

Tamara Zwinak asked the board to consider a feasibility study that would look at pulling all three libraries in the county out of the Fontana Regional Library system. She cited her reasoning for wanting to bring the libraries under full county control and closed by saying, “I know it’s a radical idea.” No action was taken.

Prior to ending the meeting, the board returned to the subject of the proposed budget. Chairman Tate told the other members to bring up for discussion any items that they could not support, and suggested that the board raise the tax rate by another half-cent over and above the County Manager’s recommended rate in order to provide for the school system’s requests. This led to further discussion, with Commissioner Higdon asking the County Manager to bring a recommendation back to the board at its June 11th regular meeting.

At 5:53 p.m., with no other business, and upon a motion by Commissioner Higdon, seconded by Commissioner Beale, the board voted unanimously to adjourn.

Derek Roland
Ex Officio Clerk to the Board

Jim Tate
Board Chairman

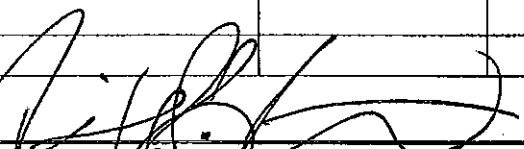
AMENDMENT # 1

FROM: FINANCE

DEPARTMENT: SOCIAL SERVICES

EXPLANATION: Foster Care Donations *Carry forward*

	DESCRIPTION	INCREASE	DECREASE
11-3840-4179-00	Fund Balance	\$1,119	
11-5314-5675-19	Foster Care - General	\$1,119	

REQUESTED BY DEPARTMENT HEAD 

RECOMMENDED BY FINANCE OFFICER 

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 7/9/19 meeting

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

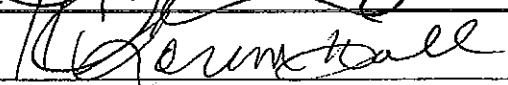
AMENDMENT # 2

FROM: FINANCE

DEPARTMENT: SOCIAL SERVICES
EXPLANATION: Carry forward of Federal Adoption funds

	DESCRIPTION	INCREASE	DECREASE
11-3840-4179-00	Fund Balance	\$13,942	
11-5314-5675-28	Adoption Expenses	\$13,942	

REQUESTED BY DEPARTMENT HEAD 

RECOMMENDED BY FINANCE OFFICER 

APPROVED BY COUNTY MANAGER

ACTION BY BOARD OF COMMISSIONERS 7/9/19 meeting

APPROVED AND ENTERED ON MINUTES DATED

CLERK

MACON COUNTY BUDGET AMENDMENT
AMENDMENT # 3

FROM: FINANCE

DEPARTMENT: TRANSIT
EXPLANATION: ROLL FROM FY19 TO FY20

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
11-3840-4179-00	FUND BALANCE APPROPRIATED	\$ 9,959.00	
11-4935-5695-06	CAPITAL IMPROVEMENTS	\$ 9,959.00	
11-3570-4351-09	NCDOT-CTP-CAPITAL	\$ 35,595.00	
11-3840-4179-00	FUND BALANCE APPROPRIATED	\$ 16,321.00	
11-4935-5695-06	CAPITAL IMPROVEMENTS	\$ 51,916.00	

REQUESTED BY DEPARTMENT HEAD: _____ Kim Angel
RECOMMENDED BY FINANCE OFFICER: *Quinn*
APPROVED BY COUNTY MANAGER: _____
ACTION BY BOARD OF COMMISSIONERS: 7/9/19 meeting
APPROVED AND ENTERED ON MUNIS DATED: _____
CLERK: _____

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 4

FROM: M. CHRIS STAHL

DEPARTMENT: SOLID WASTE

EXPLANATION: MOVING MONEY FROM FY 18-19 TO BUDGET FY 19-20. EQUIPMENT IS ON THE WAY, BUT DID NOT ARRIVE BY 6/30/19. CENTER IMPROVEMENTS ARE ON HOLD FOR VARIOUS ISSUES.

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
603472 447203	FUND BALANCE	222,863	
604720 569502	CAPITAL EQUIPMENT	222,863.	
60 3472 447203	FUND BALANCE	89,025.00	
60 4715 569506	CAPITAL IMPROVEMENTS	89,025.00	

REQUESTED BY DEPARTMENT HEAD

Chris Stahl

RECOMMENDED BY FINANCE OFFICER

Reverend

APPROVED BY COUNTY MANAGER

ACTION BY BOARD OF COMMISSIONERS

7/9/19 meeting

APPROVED AND ENTERED ON MINUTES DATED

CLERK



Macon County Department of Solid Waste Management

109 Sierra Drive, Franklin, North Carolina 28734

Phone: (828) 349-2100; Fax: (828) 349-2185

Email: cstahl@maconnc.org

Dr1
#4

July 1, 2019

From: M. Chris Stahl

To: Lori Hall
Derek Roland
Macon County Board of Commissioners

RE: Budget Amendment to carry forward expenditures in line items 604715-569506 Convenience Center Capital Improvements; and 604720-569502 Landfill Capital Equipment from the FY 2018-19 Budget Year to FY 2019-20.

The Solid Waste Department is requesting approval to appropriate remaining balances from the above referenced line items from FY2018-19 to Retained Assets within the Enterprise Fund; and reallocate the same to these line items in the FY2019-20 budget year. Below is a brief description of the purpose of these funds, as well as an update on the status of each necessitating the transfer forward.

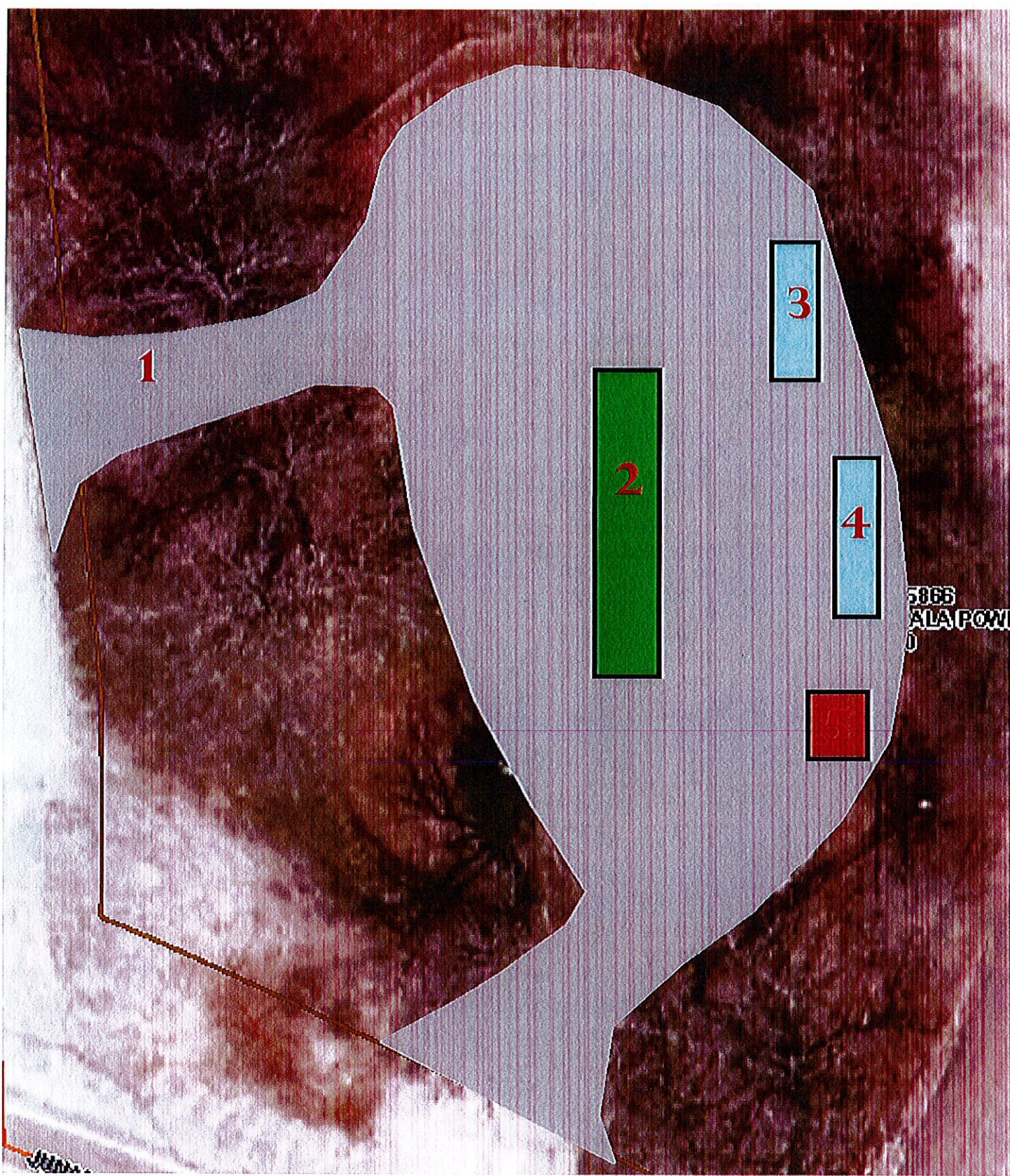
604715-569506 – Convenience Center Capital Improvements: Transfer amount: \$89,025.00.

Current status of Center Improvement projects: The FY2018-19 Budget included \$300,000.00 for Convenience Center Capital Improvements. These funds were to renovate the Carson and Junaluska Convenience Centers. The waste compactors and recycling containers for the Centers arrived approximately two weeks ago; six weeks after their anticipated delivery date. To wit, there was not time to contract and complete construction at the Centers after their arrival. More importantly, there are additional factors specific to each Center that continues to delay proceeding with these projects.

Junaluska: I have asked Duke Energy for approval to make the desired changes to the leased site. Namely, I am seeking to add an additional exit gate at the rear of the Center. This would create one-way travel through the Center; opening it up to allow safer movement through and usage of the Center. I am currently awaiting a response for approval of a design layout that I forwarded to Duke via Lisa Leatherman on June 5, 2019. A copy of the design layout is attached.

Carson: I seeking a location for a temporary Center in the Cartoogechaye area during construction of the Carson Center, we became aware of the potential to permanently relocate the Center to a larger location that would provide direct access off of Hwy. 64, and more capacity to queue vehicles both inside the Center and along an access road. This would alleviate the frequent hazard of cars stopping along the Old Murphy Road as they wait in line to drop off their waste and recyclables. It is my hope that I have had discussions regarding this potential relocation with the County Manager, and we are close to a decision on the best course of action to proceed with renovations/relocation of the Carson Center by the next Commissioners meeting.

604720-569502 – Landfill Capital Equipment: Transfer amount: \$222,863.31. The FY2018-19 Budget included the purchase of a track-loader for the landfill. The loader has been delivered to the local dealer in Asheville where the landfill guard package is being installed. We anticipate delivery of the machine within the next 2-3 weeks.



Proposed changes to the Junaluska Center: General - Site to be leveled with retaining wall removed and relocated along the eastern boundary of the site. Soils from the ramp area will be used to elevate the entire site so as to avoid future flooding. Site will also be crowned up the middle for drainage. Other than the area built up behind the retaining wall, we will not be excavating below current grade.

- 1) Install a new exit gate. This will allow single-direction travel through the Center; improving safety and helping to protect the internal driveways.
- 2) Pour concrete pad for compactor container - Open-top cans will be replaced by a compactor unit. The enclosed can will help prevent windblown litter and improve the aesthetics at the site. The compactor unit is separated down the middle. One side will be used for waste, while the other will be used for comingled recyclables.
- 3) This is a special container for Nantahala: It is one half open-top for scrap metal, and one half enclosed for scrap tires. Lacing tires in container will not only improve the aesthetics at the site, but will also prevent standing water in tires from becoming mosquito breeding grounds.
- 4) We cannot put glass in the compactor because broken glass contaminates the other recycling commodities. Therefore, there will be a smaller container installed for clear and colored glass.
- 5) Attendant hut: moved up and to the right to prevent a reoccurrence of flooding.

Overall, the site will be much more open and user friendly. The changes will also make servicing the center much more efficient. Slightly elevating the customer use areas should also help prevent future flooding events from damaging the facility infrastructure. Single-phase power will be needed at the attendant hut, and to power the compactor units.

MACON COUNTY BUDGET AMENDMENT
 AMENDMENT # 5

FROM: Robert L Holland

DEPARTMENT: Sheriff

EXPLANATION: Carry forward funds to FY2020

ACCOUNT	DESCRIPTION	INCREASE	DECREASE
11-4310-5609-20	SRT	\$25,930.00	
11-3840-4179-00	Fund Balance Appropriated	\$25,930.00	

REQUESTED BY DEPARTMENT HEAD *AS*

RECOMMENDED BY FINANCE OFFICER *Hammill*

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS *7/9/19 meeting*

APPROVED AND ENTERED ON MINUTES DATED _____

CLERK _____

MACON COUNTY BUDGET AMENDMENT

AMENDMENT #

60

DEPARTMENT

Education

EXPLANATION

Carry forward balance for FHS resurface walkway project.

ACCOUNT		DESCRIPTION	INCREASE	DECREASE
113840	417900	FUND BALANCE APPROPRIATED	6,300	
118000	571002	MACON CO SCHOOLS - CAPITAL EXP	6,300	

REQUESTED BY DEPARTMENT HEAD

MCS

RECOMMENDED BY FINANCE OFFICER

[Signature]

APPROVED BY COUNTY MANAGER

ACTION BY BOARD OF COMMISSIONERS

7/9/19 meeting

APPROVED & ENTERED ON MINUTES DATED

CLERK

MACON COUNTY BUDGET AMENDMENT

AMENDMENT # 7

DEPARTMENT Special appropriations

EXPLANATION Carry forward Cartoogechaye Comm Dev Club Gillespie Chapel project.

ACCOUNT		DESCRIPTION	INCREASE	DECREASE
113840	417900	FUND BALANCE APPROPRIATED	18,720	
119200	575073	CARTOOGECHAYE COMM DEV CLUB	18,720	

REQUESTED BY DEPARTMENT HEAD _____

RECOMMENDED BY FINANCE OFFICER [Signature]

APPROVED BY COUNTY MANAGER _____

ACTION BY BOARD OF COMMISSIONERS 7/9/19 meeting

APPROVED & ENTERED ON MINUTES DATED _____

CLERK _____

**MACON COUNTY, NORTH CAROLINA
CAPITAL PROJECT ORDINANCE
AMENDMENT
RADIO COMMUNICATIONS UPGRADE**

BE IT ORDAINED by the Macon County Board of Commissioners, Macon County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby amended:

SECTION 1. The project authorized is the Radio Communications Upgrade funded by a transfer from the general fund.

SECTION 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the grant and financing agreement and the budget contained herein.

SECTION 3. The following amounts are appropriated for the project:

Construction	<u>\$1,395,360</u>
Total	<u>\$1,395,360</u>

SECTION 4. The following revenues are anticipated to be available to complete the project:

Transfer from the General Fund	<u>\$1,395,360</u>
Total	<u>\$1,395,360</u>

SECTION 5. The Finance Director is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the financing institution and the General Statutes of the State of North Carolina.

SECTION 6. The Finance Director is hereby authorized to transfer appropriations between line items within the capital projects fund.

SECTION 7. Copies of this capital project ordinance shall be furnished to the County Manager and the Finance Director for direction in carrying out this project.

ADOPTED this 9th day of July, 2019.

James P. Tate, Chairman
Macon County Board of Commissioners

Detail Transactions by Group

Effective Date 06/04/19

Abatement

Group Number REL*19*06

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Addl Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev Descriptn
5	06/19/19	3515	18A6591405080	G01	175.31-	175.31-	0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
6	06/19/19	3515	17A6591405080	G01	175.31-	175.31-	0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
7	06/19/19	3515	16A6591405080	G01	175.31-	175.31-	0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
8	06/19/19	3515	15A6591405080	G01 F03	175.31- 30.84-	175.31- 30.84-	0.00 0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
9	06/19/19	3515	16A6591405080	F03	32.65-	32.65-	0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
10	06/19/19	3515	18A6591405080	F03	32.65-	32.65-	0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
11	06/19/19	3515	17A6591405080	F03	32.65-	32.65-	0.00	0.00	0.00	0.00	R		CLERICA
***			GARLAND, DAN MRS										
1	06/04/19	19497	15A0000106605	G01 A0	10.64- 5.00-	10.64- 5.00-	0.00 0.00	5.00-	0.00	0.00	R		CLERICA
***			GIBSON, JOHN L										
2	06/04/19	19497	16A0000106605	G01 A0	10.64- 5.00-	10.64- 5.00-	0.00 0.00	5.00-	0.00	0.00	R		CLERICAL
***			GIBSON, JOHN L										
3	06/04/19	19497	17A0000106605	G01 A0	10.64- 5.00-	10.64- 5.00-	0.00 0.00	5.00-	0.00	0.00	R		CLERICAL
***			GIBSON, JOHN L										
4	06/04/19	19497	18A0000106605	G01 A0	10.64- 5.00-	10.64- 5.00-	0.00 0.00	5.00-	0.00	0.00	R		CLERICAL
***			GIBSON, JOHN L										
12	06/28/19	119227	11A119227.03	G01	25.56-	25.56-	0.00	0.00	0.00	0.00	R		CLERICAL

Seq Nbr	Date	Account Number	Taxbill Number	Tax Code	Transaction Amount	Levy Amount	Penalty Amount	Add Chgs	Interest Amount	Discnt Amount	Trn Cde	Check Number	Trans Rev	Descriptn
***		PARKER, JAMES K			29.41-	29.41-	0.00	0.00	0.00	0.00	R	CLERICA		
Abatement														
Tax Code Totals														
		A0*15 -	ADV COST		5.00-	0.00	0.00	5.00-	0.00	0.00				
		A0*16 -	ADV COST		5.00-	0.00	0.00	5.00-	0.00	0.00				
		A0*17 -	ADV COST		5.00-	0.00	0.00	5.00-	0.00	0.00				
		A0*18 -	ADV COST		5.00-	0.00	0.00	5.00-	0.00	0.00				
		F03*15 -	OTTO FR		30.84-	30.84-	0.00	0.00	0.00	0.00				
		F03*16 -	OTTO FR		32.65-	32.65-	0.00	0.00	0.00	0.00				
		F03*17 -	OTTO FR		32.65-	32.65-	0.00	0.00	0.00	0.00				
		F03*18 -	OTTO FR		32.65-	32.65-	0.00	0.00	0.00	0.00				
		F04*11 -	CULL FR		3.85-	3.85-	0.00	0.00	0.00	0.00				
		G01*11 -	GEN TAX		25.56-	25.56-	0.00	0.00	0.00	0.00				
		G01*15 -	GEN TAX		185.95-	185.95-	0.00	0.00	0.00	0.00				
		G01*16 -	GEN TAX		185.95-	185.95-	0.00	0.00	0.00	0.00				
		G01*17 -	GEN TAX		185.95-	185.95-	0.00	0.00	0.00	0.00				
		G01*18 -	GEN TAX		185.95-	185.95-	0.00	0.00	0.00	0.00				

Total for Group . 922.00- 902.00- 0.00 20.00- 0.00 0.00
 REL*19*06

***** Totals By Tax Cycle *****
 Cycle Current Delinquent
 A 0.00 922.00-

MACON COUNTY MONTHLY
AD VALOREM TAX COLLECTIONS REPORT

Jun-19

Month to Date	Beginning Balance	Levy Added	Less Releases	Less Write-Offs	Equals Adj Levy	Gross Payments	Less Refunds	Misc Dr/Cr	Net Payments	Outstanding Balance
General Tax	559626.56	6273.27	0	-2.35	565897.48	-103883.28	0	17.32	-103865.96	462031.52
Fire Districts	86104.81	1056.27	0	-0.72	87160.36	-15343.46	0	0	-15343.46	71816.9
Landfill User Fee	97858.66	0	0	-2.73	97855.93	-11610.7	0	0	-11610.7	86245.23
Totals	743590.03	7329.54	0	-5.8	750913.77	-130837.44	0	17.32	-130820.12	620093.65

Year to Date	Beginning Balance	Levy Added	Less Releases	Less Write-Offs	Equals Adj Levy	Gross Payments	Less Refunds	Misc Dr/Cr	Net Payments	Outstanding Balance	Collection Percentage
General Tax	0	27135070.52	-28200.28	-1315.82	27105554.42	-26803237.65	125144.55	34570.2	-26643522.9	462031.52	98.3
Fire Districts	0	3262278.74	-3917.71	-203.28	3258157.75	-3191861.17	0	5520.32	-3186340.85	71816.9	97.8
Landfill User Fee	0	2554219	-2085	-26.24	2552107.76	-2467676.36	8.97	1804.86	-2465862.53	86245.23	96.62
Totals	0	32951568.26	-34202.99	-1545.34	32915819.93	-32462775.18	125153.52	41895.38	-32295726.28	620093.65	98.12

The Collection Rate is 98.3% collected on 2018 General Taxes, late listing penalties, discoveries and deferred taxes as of 6/30/2019 as compared to 98.32% on 2017 taxes as of 6/30/2018

MACON COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

MEETING DATE: July 9, 2019

DEPARTMENT/AGENCY: N/A

SUBJECT MATTER: Appointments

COMMENTS/RECOMMENDATION:

- A. Airport Authority- 2 seats
- B. Town of Franklin Planning Board (ETJ Representative)
- C. Department of Social Services Board (1 seat)
- D. Community Funding Pool Task Force (1 seat)

Attachments Yes No

Agenda Item 13A-D

Date: July 3, 2019

To: Macon County Board of Commissioners
Derek Roland County Manager

From: Justin Setser, Land Use Administrator

Subject: Dave Jones Reappointment to Town of Franklin Planning Board

Dave Jones term has expired on April 4, 2019. Mr. Jones would like to continue to serve as an ETJ representative on the Town of Franklin Planning Board and Board of Adjustment for Macon County. Mr. Jones would like to serve a three-year term expiring on July 1, 2022. This action was approved by the Town of Franklin's Town Council at their July 1, 2019 meeting.

Derek Roland

From: R. Patrick Betancourt <rbetancourt@maconnc.org>
Sent: Tuesday, May 21, 2019 4:55 PM
To: ronnie.beale@maconnc.org
Cc: Lisa Leatherman - Work; Evelyn Southard; Darlene Green - Work; Cathy Makinson
Subject: Board of Commissioners Appointment to D.S.S. Board

Commissioner Beale,

In June, Darlene Green's term on the D.S.S. Board will expire. We are exceptionally thankful for Darlene's service during this term and are thankful for Entegra's support in allowing her to serve on our Board. Her guidance in all areas, but especially those involving HR matters, has been invaluable and she will be missed.

Darlene serves in the capacity of the appointment designated by County Commissioners. On behalf of the Commissioners, our current Board has sought and received the acceptance of Anne Hyder as a Board Member. As our liaison to the Commissioner, I would request that her name be provided to the other Commissioners for a vote at the June regular session. As you know, Ms. Hyder served as the Health Department Director here in Macon County and will be an incredible asset in helping the Dept. of Social Services work in closer partnership with our Public Health colleagues. Anne will bring a tremendous amount of administrative knowledge, skills, and abilities all of which will assist me directly in providing direction to the Dept.

Thank you for your assistance with this and, as always, if you have any questions, please do not hesitate to let me know.



R. Patrick Betancourt, Director

Macon County Department of Social Services

1832 Lakeside Drive

Franklin, NC 28734

Office: 828-349-2130 | Mobile: 919-594-7398 | Fax: 828-349-2401

<http://www.maconnc.org/dss.html>

Our Mission: Partnering to promote, protect, and strengthen our community.

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Derek Roland

From: Robert Smith <remmettsmith@gmail.com>
Sent: Tuesday, June 25, 2019 9:04 AM
To: mdecker@maconnnc.org
Subject: My Replacement for the Community Funding Pool Committee

Hi Mike,

A few weeks ago I submitted my resignation from the CFP to Mr. Roland. I had informed Commissioner Tate, since he had asked me to join the CFP. And, I had sought out a person who could take my place, and I informed him. She is Bonnie Potts, current Executive Director of the Highlands Literacy Council,. His reply was very positive in this regard, and she was very positive about accepting this assignment. I also notified Karen Wallace, and yesterday she told me that Bonnie would need to complete the application for board membership, so I've notified her to do this.

I'm just letting you know this so obvious questions have answers. If there is anything else I can do, please let me know.

Sincerely,

Robert Smith